

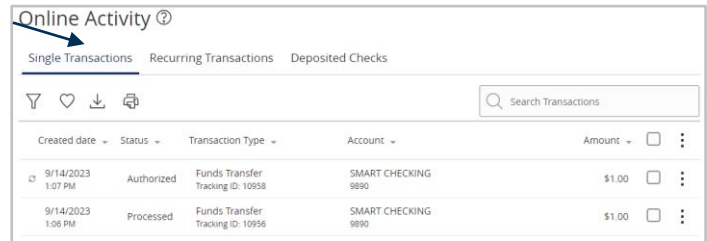
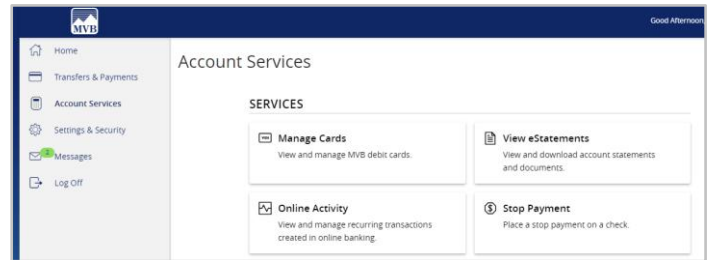


NOTE: 'Online Activity' lists all user activity initiated from within Online Banking.

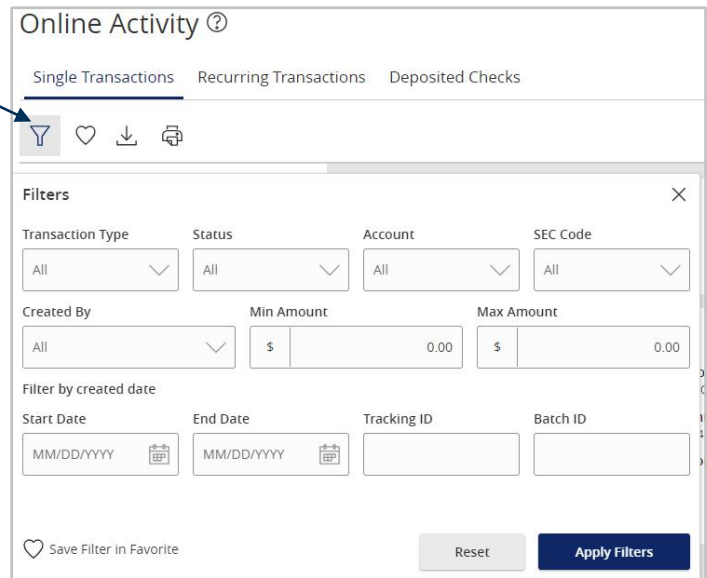
1. Select 'Account Services' then 'Online Activity'.

Single Transactions

2. Select the 'Single Transactions' tab on the screen to view one-time online transactions.



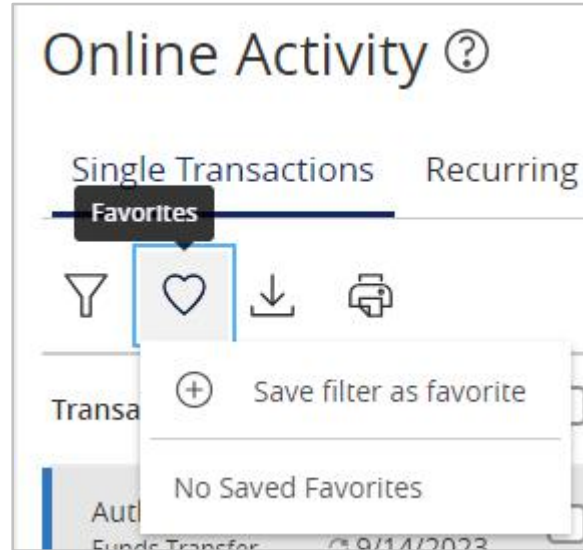
3. Select the 'Filters' option to reveal searchable fields.
 - a. Select the desired fields and then click 'Apply filters' to display the specified transactions.
 - b. Select the down arrow icon above the top left corner of the filters box to download the specified transactions to a csv formatted spreadsheet.
 - c. Select the printer icon to print the specified transactions.



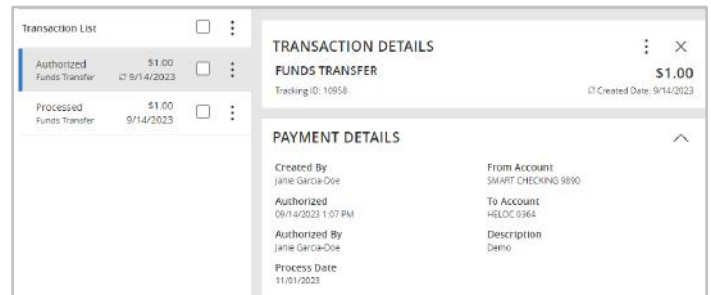
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- d. Click the heart icon to assign the filtered criteria as a "favorite" for future use.



- 4. Click on the listed transaction to view additional details.



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5. Select the 'Actions' icon to unhide a listing of available actions corresponding with the transaction.

The screenshot shows a 'Transaction List' on the left with one entry: 'Authorized Funds Transfer' for \$1.00 on 9/14/2023. An arrow points to the actions icon (three vertical dots) next to this entry. A dropdown menu is open, listing actions: 'Toggle Details', 'Cancel', 'Inquire', 'Copy', 'Edit', 'View transactions in series', and 'Print Details'. On the right, the 'TRANSACTION DETAILS' panel shows 'FUNDS TRANSFER' for \$1.00 with Tracking ID 10958. Below it, 'PAYMENT DETAILS' shows 'Created By: Janie Garcia-Doe', 'Authorized: 09/14/2023 1:07 PM', 'Process Date: 11/01/2023', 'From Account: SMART CHECKING 9890', 'To Account: HELOC 0364', and 'Description: Demo'.

Recurring Transactions

Select the 'Recurring Transactions' tab within the 'Activity Center' to view online transactions which are setup to occur in a series.

The screenshot shows the 'Online Activity' interface with three tabs: 'Single Transactions', 'Recurring Transactions', and 'Deposited Checks'. An arrow points to the 'Recurring Transactions' tab. Below the tabs is a search bar 'Search Transactions'. The 'Transaction List' on the left shows one entry: 'Authorized Funds Transfer' for \$1.00 on 9/14/2023. On the right, the 'TRANSACTION DETAILS' panel shows 'FUNDS TRANSFER' for \$1.00 with Tracking ID 10957. Below it, 'PAYMENT DETAILS' shows 'Created By: Janie Garcia-Doe', 'Authorized: 09/14/2023 1:07 PM', 'Authorized By: Janie Garcia-Doe', 'From Account: SMART CHECKING 9890', 'To Account: HELOC 0364', and 'Description: Demo'. At the bottom, the 'RECURRING DETAILS' panel shows 'Recurring ID: 357', 'Start Date: 11/01/2023', 'Frequency: Every month on the 1st of the month', and 'Transactions to Date: 1'.

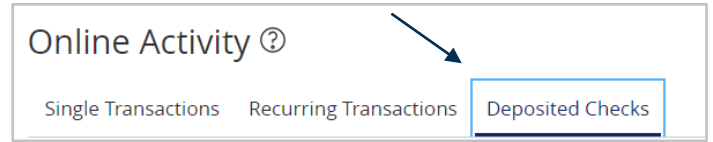
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Deposited Checks

Select the 'Deposited Checks' tab within the 'Activity Center' to view historical checks that have been deposited using the Mobile Remote Deposit Capture functionality.

NOTE: You must be enrolled in Mobile Remote Deposit before this tab will appear on the 'Activity Center' screen.



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