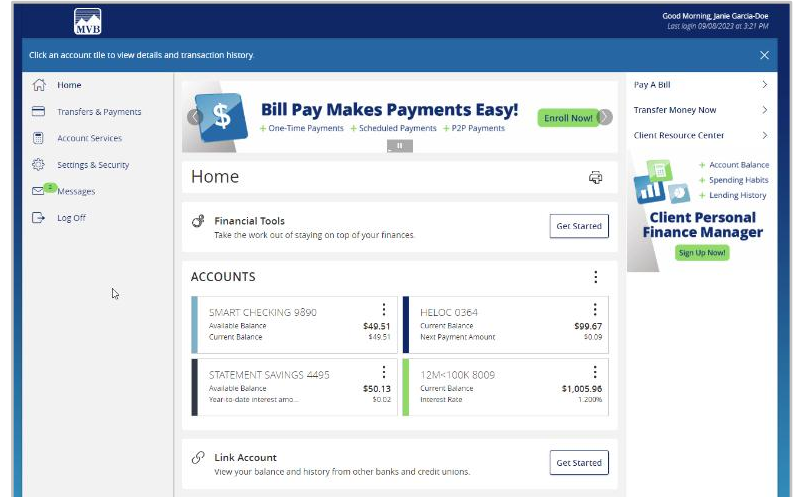
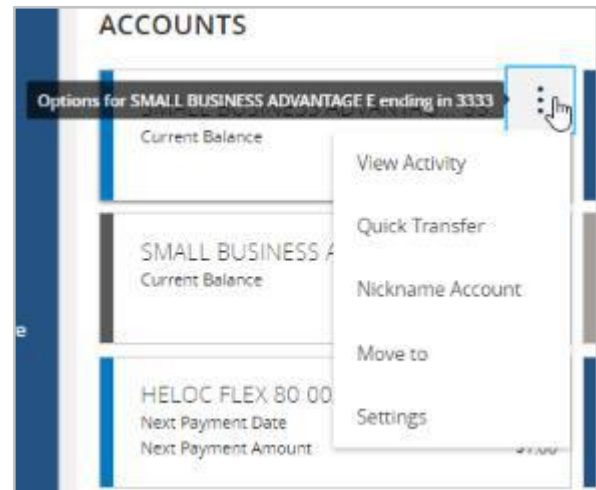




1. View a listing of accounts accessible within Online Banking.



2. Select the 'Options' icon next to each account to reveal multiple available quick actions.

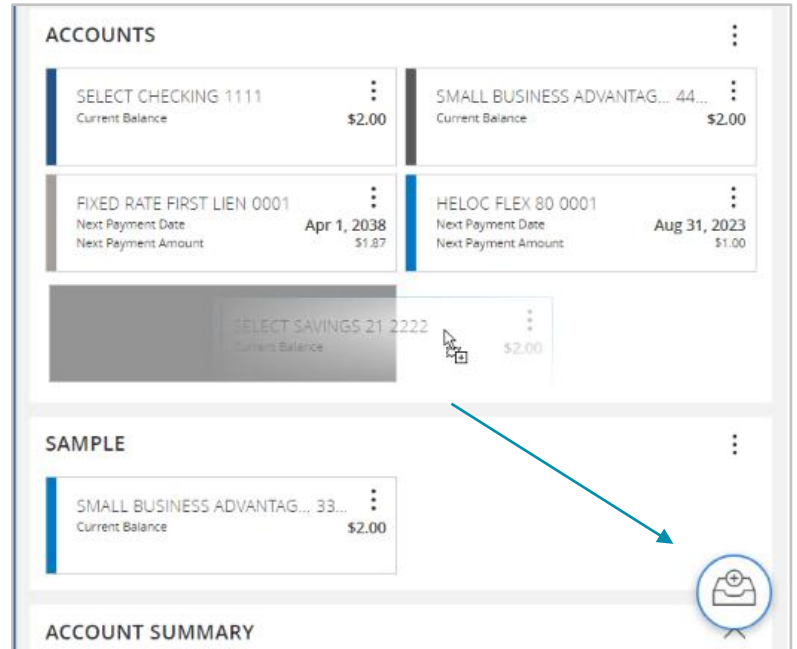


Questions? Please contact Client Support at 1-844-682-2265 or ClientSupport@MVBBanking.com.



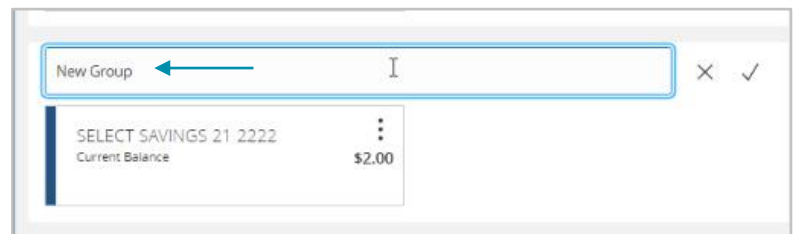


3. Select and drag any account to the envelope icon which appears at the bottom right side of the screen to create a new account group.



4. The new group created can be renamed. Additional accounts may be dragged into the new group or additional groups created.

NOTE: Additional account(s) may be moved into the newly created group or additional group(s) may be created if needed by repeating step 6.



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